



Chapter 1 Preparation and Procedure

Overview

This chapter will provide users necessary information to prepare for using QQI Messenger. Users will know the basics of the software through this chapter.

In this chapter

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How to install QQ International

Introduction

The following steps are the instructions to install QQ International to different computers.

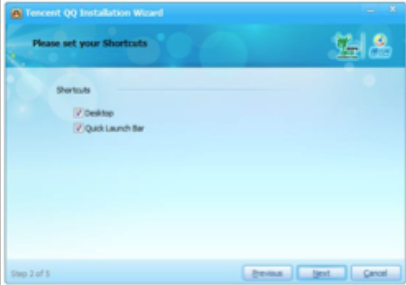
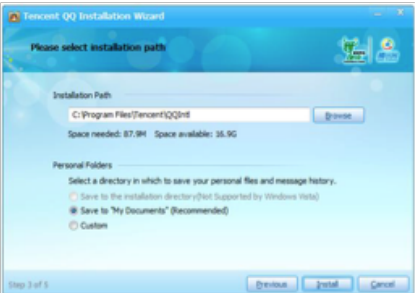


Procedure Steps

step	Actions
1	Download the latest version of QQ International from the official QQ website: www.imqq.com
2	After finish downloading, double click the QQIntl 1.0.exe file. 
3	Select a language for the QQ International interface 
4	Click I have read and accepted it and then Click Next 



How to install QQ International

Procedure Steps

step	Actions	
5	Select shortcuts and Click next	
6	Select Installation Paths. we recommend you use the default settings.	
7	Read about the QQI features during installation	
8	Once installation is complete, select your options and click the Finish Button	



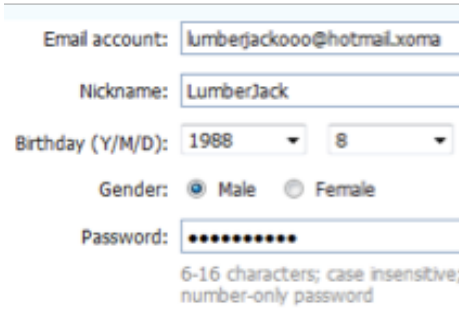


How to sign up for a QQI account

Introduction

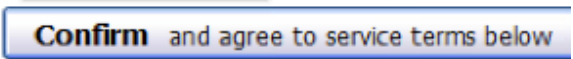
Each QQ account has its own unique ID Number. We call these QQ IDs or QQ Accounts.

How to sign up for a new QQ ID

step	Action
1	Click the sign-up button at the bottom of the Sign-in window 
2	Open the following link in your browser: http://download.imqq.com/signup.shtml <p>NOTES:</p> <ul style="list-style-type: none"> · To Sign Up for an account or change your password, please use the IE Explorer Browser. · Signing up with your email address, you will be assigned a QQ ID automatically. · Users can sign into your new account using either your QQ ID or email address.
3	Click the sign up button 
4	Fill in your QQ account information 



How to sign up for a QQI account

step	Action
5	<p data-bbox="662 541 893 609">Click the confirm button</p>  <p data-bbox="933 651 1485 798">NOTES: Please read the QQ Service Agreement at http://freeqqm.qq.com/agreement-en.html before Confirmation.</p>
<p data-bbox="539 907 1490 976">Now the Sign-Up process is complete, you will be sent an Activation Email to the email address you specified.</p> <p data-bbox="539 1018 1485 1092">All you have to do now to complete the Sign-Up process and get your Free QQ ID is to open your email and click the Account Activation link.</p>	



How does activation mail work

Introduction

Once the Sign-Up process is complete, you are sent an Activation Email to the email address you specified. Here are some FAQ (Frequently Asked Questions) and quick solutions to problems that are sometimes encountered with the Activation Mail.

Stage of not receiving the activation mail

In the case that you did NOT receive the Activation Mail in you Inbox, it might be the following reasons:

reasons	what happened
A	Haven't check the Trash Box and Spam folders for the Activation Mail It might be mistakenly recognized for Spam or Junk Mail by your Email Provider
B	Haven't review the Activation Mail Details An incorrect email address was typed.



Protect QQI account

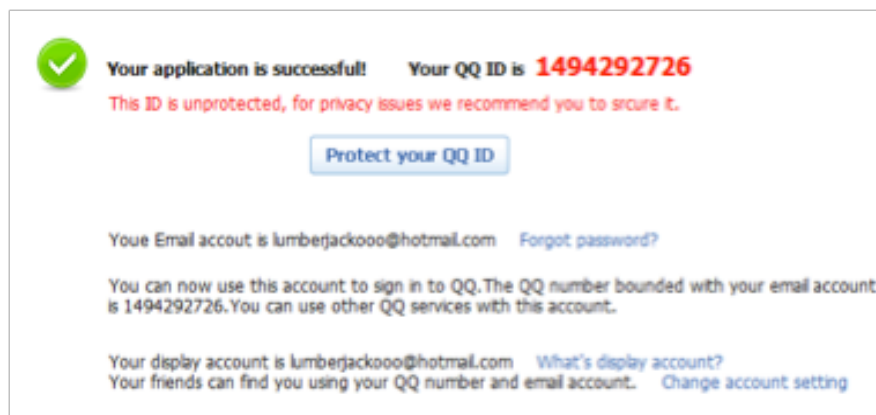
Introduction

Protecting QQ ID helps to set up an account with more security features. If you forget your password and cannot access your account, setting up QQ Protection will allow you to retrieve your password. It is highly recommended that you use the QQ security features to keep your QQ ID protected for privacy issues and security.

Protecting QQID

To Protect your QQ ID:

After you have confirmed your Activation Mail, you will receive your Unique QQ ID as shown in the figure below.



step	Action
1	Click the Protect you QQ ID Button after Signing up for a new account
2	Go directly to the Security Center Homepage at https://account.qq.com/cgi-bin/en/index
3	Click the QQ Main Menu Button
4	Select Security Center / Security Center Homepage



Set QQI account protection

Definition

ID Protection gives you addition security over your account and password. With ID Protection you can set 3 additional ‘questions and answers’ that only you would know the answer to, avoiding password theft and increase account security.

If you forget your password, you can use Retrieve Password via ID Protection or by Binding your Email.

Example of the ID protection

Pick three questions from the following questions:

Numbers	Questions
1	When is your Mom’s birthday?
2	When is your Dad’s birthday?
3	What is the last name of your grandfather?
4	What is the last name of your grandmother?
5	In what city was your Mom born?
6	In what city was your Dad born?
7	What was the first school you attend?
8	What is the name of your pet?
9	When was your first date?
10	What is the last name of your ex-boyfriend?
11	What is the last name of your ex-girlfriend?
12	What is your favorite city in the world?

NOTES:

If you do NOT set up ID Protection or Bind your Email to your QQ ID, we cannot help you to retrieve your password in the event that you forget your password.



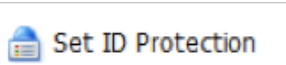


How to set/change ID protection

Introduction

After you have known the QQ ID Protection and viewed the ID Protection information, specific reactions are required to set or change ID Protection.

Procedure Steps

To set up or change ID Protection information, please follow the steps below

step	Actions
1	Click the Set ID Protection Tab 
2	Answer 3 default questions and click NEXT 
3	Confirm the answers of the protection questions
4	Click Next and your QQI ID is now protected 



Retrieve password via ID protection

Retrieving Password

Introduction

In case you do not remember your password or someone stole your password, the following steps are help to retrieve your password.

Retrieving Password

step	Action
1	Click the Retrieve password button
2	Enter your QQ ID Number
3	Answer three ID Protection security questions
4	Enter a new password

Results

Your password is reset to your new chosen password and now you can sign into QQI again using the new password.

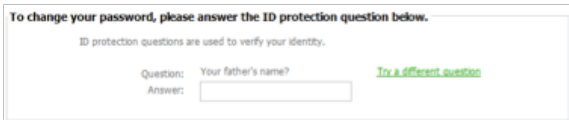
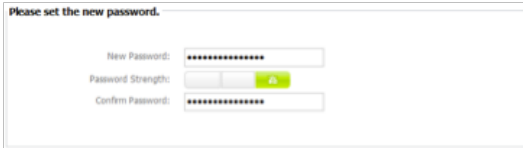



Change QQI password

Introduction

In case you are suspicious about someone else has tried to steal your account, QQI provide the following procedure to help you change password beforehand.

How to change QQI password

step	Actions
1	Click the Start Menu Button and select Change Password
2	Answer the security question and click Next Button 
3	Enter your new password 
4	Re-Sign into your QQI Account using the new password 




Signing into QQ International

Introduction

Signing into your QQI account is an important step. After signing in your personal account, you will be able to chat with your friends, co-workers, etc.

Signing into QQ International

To Sign into QQ International:

Step	Illustration	Action
1		Enter you QQ ID Number or Email Address
2		Enter your Password
3		Click the Sign In Button

Protect your Account Information!

Caution:

No Auto sign-in or remember password on shared computers!



Signing into a different QQI messenger account

Introduction

QQI Messenger allows different users to change a different account on a same QQI Messenger in one computer.

Procedures

To change the account you are currently signed into:

step	action
1	Click the QQ Menu Button and Select Change ID.
2	Enter or select the account you want to sign into.




Signing into multiple QQI messenger account

Introduction

QQI allows users to sign in to more than one account at the same time and open multiple QQI Messenger Applications.

Procedures

To Sign In to Multiple QQI Accounts at the same time:

step	action
1	Sign into your first account as usual
2	Simply Double click the QQ International Program on your desktop or from your Start Menu and open a second QQI Messenger  QQI Messenger
3	Sign into the 2nd QQI Messenger with a different account



How to exit QQ International messenger

QQI messenger offers two ways to exit and close the QQI messenger:

- Using the x Close program button
- Using the system tray


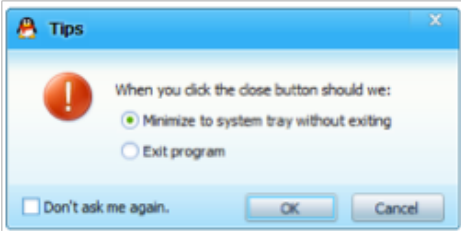

Using the Close program button

Introduction

The first method to exit and Close the QQ International Messenger is to use the close program button.

Procedures

To Exit and Close the QQ International Messenger:

step	action
1	Click the Close Button on the QQI Messenger 
2	Select either to Exit and close the QQI program or minimize the QQI Messenger to the system tray when you click the Close Button 
3	Check the “Don’t ask me again” check box to choose a default setting for each time you click the Close Button. 




Using the System Tray

Introduction

The second method to exit and Close the QQ International Messenger is to use the system tray.

To Exit and Close the QQ International Messenger from the system tray:

Procedures

step	Action
1	Right click on the QQI Penguin in the System Tray 
2	Select Exit